



Banbury Gliding Club Ltd

Operations Manual

Part 3 - BGC Membership & Charges

Part 1 - General Procedures

Part 2 - Accident and Incident Procedures

Registered in England, no 1412717

Revision no.	Date	Status	Comment
1	April 2018	Current	Initial issue
Amdt 1	Aug 2018	Additional	Para 9.3
Amdt 2	Nov 2018	Additional	Paras 1, 5, 6 and 9
2	Apr 2019	Additional	Update to: Paras 1, 2, 5, 6 and 9.
3	Dec 2019	Additional	Update to: Paras 1, 2.4, 3. 5.1, 7, 8.1, 8.5, 8.6 and 9.2
4	Mar 2020	Additional	Update to: Para 8.1
5	Aug 2020	Additional	Update to: Para 8.1 and 8.4
6	Feb 2020	Additional	Update to: Para 8.1-4 Added para 8.9
7	Apr 2022	Additional	Update of prices and packages sold.
8	Oct 2024	Additional	Current Prices moved to Appendix 1 for easier updating.

Authorisation and Distribution

Authorisation

This Operations Manual provides advice, information and guidance to all those responsible for the safe operation of Banbury Gliding Club Ltd. It is to be used as a base document for all Club operations.

D Bramwell
Chairman
October 2024

Distribution:

Chairman (Master Copy)
Committee Members
Chief Flying Instructor
Safety Officer
Child Protection Officer
Clubhouse Noticeboard
Coach

Index

Contents

Authorisation and Distribution	3
1.0 Membership	5
2.0 Current Packages	6
3.0 Not in Use	7
4.0 Vouchers	7
5.0 Junior Policies	7
6.0 Minimum Ages	8
7.0 Visitor Arrival	8
8.0 Charges	9
9.0 Payment	9
Appendices:	10
Appendix 1 – Current Charges	11
Appendix 2 – Summary of Membership Privileges	13
Appendix 3 – New Member Induction	14
Appendix 4 – BGC Membership Form Gliding	16
Appendix 5 – BGC Membership Form G-CFMW Motor Falke	19
Appendix 6 –Banbury Gliding Club – Young Pilot under 25 Self Declaration Form	23

1.0 Membership

All people who fly with Banbury Gliding Club Ltd (BGC) must be a member of the Club before flying. Membership is gained by completing the appropriate membership application and having it validated as required. The application form is at Attachments 1; membership categories are explained below.

1.1 Full.

Available to: those individuals joining on standard membership. This includes 'rostered instructors, tug pilots, duty pilots and committee members' who are entitled to a membership discount.

1.2 Family.

Available to: other family members at the same address as a full member.

1.3 Student.

Available to: persons 18 and over, but under 26, at the time of their membership renewal, who are undertaking a full time academic or vocational course leading to a recognised qualification.

1.4 Under 18.

Available to: those persons who are under 18 years of age.

Note:

In line with BGA younger member terminology, Student and Under 18 members are often referred to as 'Junior' members. Juniors also receive a 'Joining Pack' containing a Glider Pilot's logbook in which to record their flying details, a Progress Card and a book introducing them to key aspects of gliding for ground study.

1.5 Powered Aircraft Associate.

Available to: those joining, subject to the Tugmaster's prior approval, the Club's tug pilot roster. They may use the Club's facilities and will receive the Club's normal publicity.

1.6 Life.

Awarded to: a person voted by the committee for a significant contribution to the Club.

1.7 Honorary.

Available to: a person voted by the committee as worthy of honorary membership.

1.8 Reciprocal.

Available to: a current member of another BGA club (See Appendix 1 for exemptions). On busy flying days, BGC members take priority in the launch queue over any Reciprocal Members. Prospective reciprocal members should book the day they are attending, through the Membership Secretary.

Validity: one day.

1.8 Friends and Family (F&F).

'Friends and Family' is designed to allow immediate family and good friends to understand what we do and why we enjoy it. It is not a cheap way around regular Introductory Flight charges. The member must be on the airfield or flying from the airfield at the same time.

Available to: immediate family and close friends

1.9 Social.

Available to: people wishing to use the Club's ground facilities and make occasional *dual* flights. They will receive normal Club publicity.

1.10 Membership Privileges.

A summary of all membership privileges is provided at Appendix 2.

2.0 Current Packages

2.1 Learn to Fly.

The package consists of 20 training flights launching to 2,000ft, with all flying and instructor time included and:

- Four months membership period of Banbury Gliding Club valid from the first flight.
- A 'Joining Pack' containing a Glider Pilot's logbook in which to record your flying details, a Progress Card and a book introducing you to key aspects of gliding for ground study.

Note: During the early training flights, it is sometimes advantageous to take higher launches. For any launches taken above the 2,000ft mark, the extra height is charged at normal rates. For a fuller explanation discuss with your gliding instructor.

This package is designed to introduce new people to flying, so current/past holders of any pilot's licence do not qualify. It can be cancelled for a full refund if the person does not meet medical or size requirements; the latter is defined as maximum of 1.93m and 102kg (6'4", 224lbs).

At the end of the 4 month period ongoing membership will be offered providing sufficient progress has been made within the 4 months of membership provided in this package, and with approval by the committee.

2.2 PPL to Glider Pilot.

All flights required to first solo standard.

- Two months membership of Banbury Gliding Club
- A Glider Pilot's logbook in which to record your flying progress
- A book introducing you to key aspects of gliding for ground study
- Review after 15 flights

This is available to current PPL's, or those who have lapsed within the last five years.

2.3 Introductory Flights.

Aerotow launched flight(s) to 2000ft with a maximum flight time per flight of 25 mins. Paying by card on the day provides the same rights and limitations as holding a voucher. There is no specific guarantee of flight duration or content. Walk-in visitors will be flown at the discretion of the Duty Instructor. If it is not possible to fly them, direct them to www.banburygliding.com to purchase a voucher

3.0 Not in Use

4.0 Vouchers

We accept BGA, Buy-a-Gift and Red-Letter-Day vouchers along with those issued through the Club web site on condition that:

- All flights are pre-booked.
- An introductory flight voucher may be used by any person, not just the person named.
- Vouchers from previous suppliers remain valid as contractually agreed.

5.0 Junior Policies

5.1 Codes of Conduct.

Codes of Conduct for Parents/Carers of Young People and Under 18 Members are at Included in the relevant Membership forms. Appendix 4 & 5. This Code of Conduct has been introduced under the Child Protection guidance from the BGA.

5.2 Care of Under 18's.

For insurance and liability reasons, neither the Club nor its members take responsibility for the welfare of Under 18's. When the Under 18 is in an enclosed Club premises area with a Club member (e.g. briefing in the coach or the Clubhouse briefing room, there must be at least two adults present always).

6.0 Minimum Ages

6.1 Introductory Flights.

We accept Introductory Flights from young people as long as they are 1.4m tall and 40kg or over, at the aircraft commander's discretion.

6.2 Training.

Under 18's are accepted for training from the age of 13, if they are 1.4m tall and 40kg or over.

7.0 Visitor Arrival

When visitors phone on arrival, check where they are and send a member over to escort them to the launch point via 33/27 as this is the departure route.

- Advise the visitors that the BGC provides their vehicle with third-party insurance, but motor policies are most unlikely to be valid airside.

Booking in.

- Collect voucher or card payment (all flights are subject to pre-payment): if a voucher, check they are expected and that the voucher is valid. Use iZettle for card payment (see para 9).
- Visitors due to fly are to complete membership form.
- Carry out a safety briefing for visitor and entourage. If there are juniors present, a parent or guardian should accompany them and supervise them at all time whilst on club premises. The only exception to this, is when they are sat in the glider and taking the flight.
- Check any time constraints.
- Make the Instructor or IFP who will fly them aware that they are onsite and ready to fly.
- Create Glidex entry and enter membership number on the membership form.

Waiting

- Ensure they are kept up to date thus managing expectations.

Departing

- Check visitors have a completed visitor's logbook. Visitor is to complete name page and add flight details. Instructor to add comments.
- Provide a departure briefing using the phrase 'at your discretion' when dealing with runways. Send visitors via 27/33 intersection regardless of where the launch point is, this keeps them as far from aircraft and aeroplanes as possible.

8.0 Charges

8.1 The definitive source for all current charges is the Banbury Gliding Club Website. They are copied in the Operations Manual Part 3, Appendix 1 for information and are only valid at the time of publication.

8.2 Aerotow Retrieves.

Retrieves for Club and BGC based gliders from Bicester, Turweston, Edgehill, Enstone, and Weston on the Green are charged at one and a half times the normal BGC 2000ft launch charge for their glider, if carried out from the top of a launch and twice the 2000ft launch height if carried out from the launch point. Other aerotow retrieves for Club members are at the hourly tug hire rate and are at the discretion of the tug pilot. Charges are made for both outward and return legs. Ferry or retrieve flights are normally carried out by the club tug in use at the time.

8.3 Land-outs at Hinton/Relights for visitors.

If a glider from another club lands at Hinton and is launched or towed back towards its home base, the tug pilot is responsible for ensuring that the correct fee is paid. There is no landing fee. Relights are available at instructor/tug-pilot discretion and payment of a reciprocal membership fee. Payment in advance should be taken when possible.

Charges are either:-

- By height on full-power climb.
- By hour at tug hire rate including return to Hinton.

9.0 Payment

9.1 Bank Transfer to:

Sort ode: 08-92-99 Co-operative Bank
Account 65607354
Banbury Gliding Club Limited

9.2 iZettle Direct Card Payment.

The iZettle card reader and associated tablet are contained in a blue folder in the coach computer bag. A receipt can be provided by phone or Email. If a visitor is leaving before the end of the day, update the Glidex launch height from the tug log prior to charging. Full instructions on using this system are included within the folder. This method of payment incurs charges for the Club, so is not an authorised method for Club member routine payments. Bank transfer or internet banking is preferred.

Appendices:

1. Current Charges
2. Summary of Membership Privileges
3. New Member Induction
4. BGC Membership Form Gliding
5. BGC Membership Form G-CFMW Motor Falke
6. Under 25 medical Self Declaration Form

Appendix 1 – Current Charges.

1.1 Membership Fees.

Full 1,2,3,4,5,6.	£450 (£70 discount for rostered instructors/ tug pilots/DP's & Ctee members)
First Full Year 1,2,3,4,5,6.	£600 (licensed pilots)
Family 1,2,3,4,5,6.	£295 (per person after one full member)
Student 1,2,3,4,5,6.	£115
Under 18 1,2,3,4,5,6.	£95 - no flying fees for first 20 mins
Powered Associates 1,2,3,4,5,6.	£65
Life/Honorary	£0
Reciprocal 7.	£10
Friends and Family	£5
Social / Non Flying 8.	£30

Notes:

1. Membership runs from April 1st to March 31st.
2. The appropriate membership fee is paid on applying to join.
3. If joining between January and March, a whole year + those months of the preceding year is payable when joining. Eg: Joining in January would incur 3 months + 12 months so 15 months membership fee.
4. Joining within the first 9 months of a membership year would be charged pro-rata. Eg: joining in July would be a charge of 9 / 12th of the yearly membership fee.
5. All memberships are provisional until approved by the committee.
6. There are no refunds on unused membership periods.
7. Members of Oxford Gliding Club are exempt from the Reciprocal membership charge as they have a bespoke BGC charging rate.
8. Social members can fly as passengers or take instruction up to 6 times a year.

1.2 Introductory Flight

Monday - 1 Flight	£135 includes day membership.
Weekend booking supplement	£60
Member Purchase - 1 Flight price	£65* includes day membership.

*50% of the advertised price, rounded down to the nearest £5. Vouchers are available to members' who qualify for Friends and Family rates (e.g. to donate as a raffle prize, give as a present, etc. but not resale).

1.3 Training Packages.

Learn to Fly	£650
PPL to glider pilot	£450

1.4 Aerotow Charges.

Club Glider	£24 to 2000ft (+/- £0.85 per 100ft)
Private Glider	£29 to 2000ft (+/- £0.85 per 100ft)

1.5 Tug hire.

EuroFOX G-CMMO: (only for currency retention, biennial checkouts, local flying and Club business)

Tug hire rate: £75 per hour wet.

1.6 Glider Soaring Charges.

All Gliders flying charge £0.40 per minute

- The per minute charge, is from *wheels roll on take-off* to *wheels stop on landing*.
- Junior members receive up to the first 20 minutes of each flight without charge.
- Flights in club single seaters should generally be about 1hr in duration. However, with agreement from a Duty Instructor this can be extended as long as is required. The agreement to the extension can be obtained by radio during the flight.
- In the event of a badge or cross-country flight authorised by the duty instructor, the soaring cost of the flight will be capped at 2 hours plus the launch fee.

1.7 Glider Loan charges.

Glider Daily Loan charge	£50 / day
Glider Block bookings	£100 / Loan period

For block bookings of two days or more, normal glider flying charges apply with a minimum charge as stated above. There are no BGC launch costs at sites other than Hinton in the Hedges.

1.8 Motorglider hire.

Falke G-CFMW £84 p/h wet

Appendix 2 – Summary of Membership Privileges

<u>Type</u>	<u>Length</u>	<u>Flying</u>	<u>Trailers</u>	<u>F&F Rates</u>	<u>AGM</u>
Full	to 31 Mar	Unrestricted	Yes	Yes	Yes
Family	to 31 Mar	Unrestricted	No	Yes	Yes
Student	to 31 Mar	Unrestricted	Yes	Yes	Yes
Under 18	to 31 Mar	Unrestricted	Yes	Yes	Yes
Power	to 31 Mar	Pow/Occas	No	No	No
Life	Ongoing	Unrestricted	Yes	Yes	Yes
Honorary	Until Withdrawn	Unrestricted	Yes	Yes	Yes
LTF	4 Months	20 flights	No	Yes	No
Intro Flights	1 Day	Unrestricted	No	No	No
Reciprocal	Day	Unrestricted	No	No	No
F & F	Day	Unrestricted	No	No	No
Social	to 31 Mar	6 flts/Annum	No	No	No

Note:

- Trailers must be in a serviceable condition to facilitate movement.

Appendix 3 – New Member Induction

Membership Secretary to arrange the following:

Introduction to the Club.

- How to use the clubhouse, access, where to park, refreshments, toilets, office, and phone numbers.
- Who's who in the Club and how the Club works, self-help, voluntary instructors/tug drivers, committee members.
- How the Club operates, time of arrival, 'if you get them out, you don't need to put away, but it is great if you can'.
- How to get a flight, ensure they have logbook, record card etc and how they are to be used.
- Introduced to as many other members as possible.
- Information on the website.

Safety Induction.

- Airfield safety.
- Power aircraft.

How to Assist.

- Hook on a glider - retrieve A/T rope and bring to glider, inspect rings, no knots, condition of rope, brakes closed and locked, and 'first flight' test.
- Wing Holding - which wing, level no hold back no push (no fingers in holes). Lookout.
- Signalling - what are they, Lookout, Stopping a launch.
- Moving a glider - where to push, where to pull, one wing held. "Your wing / My wing"
- Parking a glider - where to place tyres, never roll tyres!
- Log Keeping - How, paying visitors, temp membership, drop zone map, NOTAMs,
- Buggy Driving (must be over 14 years of age) - Daily Inspection (DI), refuel, Lookout, how to tow back, safe routes, maintain contact with towed glider, take the correct assistance for single-seaters / pilots flying solo.
- Bus Driving (must hold a current driving licence) – Reversing with a Banksman. How to DI, refuel, safe routes, where to park, put out signs etc. This introduction should be followed up by a short assessment of capability.
- Hanger packing - who's in charge, wing holding - look after other wing & tail to ensure does not hit anything, how to stop.
- Getting Parachutes/Batteries - what's used for what, how to handle parachutes. Recharging batteries phone and radio prepare log sheet box.

How do I get to Fly?

- Put your name on the flight list.
- Always bring your logbook and progress card.
- Make sure you make yourself known as when it your turn to fly, saves instructor looking for you (you could miss your turn)!

How do I Pay?

- You can pay each day as you fly by Internet banking. The cost of the flight is shown on the Glidex flight logging system after the launch release heights have been correctly entered by the Tug Pilot.
- Pay a sum into your BGC flying account by internet banking, which is eroded as you fly. Your remaining credit is available in your member module in Glidex, on the Club laptop. Flying accounts should be kept in credit.
- Or – if you are on the Learn to Fly package, no worries until your credited flights have been used up.

How can I maximise the progress I make whilst learning?

- Make sure you get pre-flight briefings.
- If you do not understand anything, always ask; there are no 'silly questions'.
- Try and match your airfield/flight knowledge and progress card with a book at home (otherwise known as Homework!). Various books are available for loan from the library in the clubroom.
- Try to fly regularly and in the early stages as much as you can, this will magnify progress against money outlay.
- Assist wherever you can to get the glider back to the launch point to maximise glider usage.
- Join in with discussions to gain experience/awareness. Again, ask questions.

How do I get news as to what the Club is doing?

- Regular Emails and WhatsApp messages are posted, giving news of what is happening. You are automatically added to these distribution groups as a member of the BGC, but can choose to be excluded on request.
- Get involved!

What do I Wear?

- Good footwear; they must not be too big as you have difficulty fitting on the glider pedals.
- Hard wearing trousers and some warm fleeces.
- A narrow-brimmed sunhat so that you can see well - no peaked caps'.
- Sunglasses, even during the winter months.
- Nothing that you wouldn't want to get dirty or ripped. Gliding seems to tend to ruin clothes – especially your best clothes!

Social.

- Friends & Family Day.
- Soaring Weeks and Expeditions to other sites.
- Ad Hoc presentations.
- Annual General Meeting & Prize Giving.

Appendix 4 – BGC Membership Form Gliding

BANBURY GLIDING CLUB (BGC) MEMBERSHIP APPLICATION

Membership No. (from Glidex)	Name of BGC member if flying as 'Friends & Family' (F & F)
	Name of BGA club if flying as a 'Reciprocal day member'

Membership Type:

Full	Family	Under 18	Student	Country	LTF	F & F	Reciprocal	Visitor	Other

Applicant details:

Name										
Address (including postcode)										
Home Tel no					Mobile Tel No.					
Email						Date Of Birth DD/MM/YYYY				

Emergency Contact Details

Name and relationship				Tel No.		
Name and relationship				Tel No.		

Please initial your acceptance of the following statements:

I have read and understood the Mandatory Safety Rules and Medical Notes, copy available to read at the launch point or on-line at banburygliding.com	
I have read and understood Statements A, C and D on page 2 of this document	
I have read and understood the Medical Declaration requirements stated on page 2 of this document	
I agree that BGC will use the information provided in this document to distribute official club information via Email and WhatsApp direct to the applicant (and guardian if under 18). Some non-sensitive and de-personalised information will also be shared with the BGA who require details of our membership.	
Solo pilots ONLY – I am a solo pilot and have submitted the relevant medical documents and proof of currency and experience to the club prior to flying any BGC club glider.	

I am 18 years of age or older (If under 18 ask parent/guardian to complete the section below)	Date:
Signature	

To be completed by the parent or guardian if the applicant is under 18.

Name of parent / guardian		
Address including postcode		
Email		
Signature		Date:
The applicant and guardian should read Statements B, C and D on page 2 before signing		

Statement A: In consideration of my being admitted [or continuing] as a member of the Club in the category indicated on page 1, I agree to be bound by and observe: the Mandatory Safety Rules and Medical Notes; the Club Operations Manual, Child Protection and other Regulations of the Club and the British Gliding Association. I also agree to consider any guidance and follow any instructions that I may be given and to take responsibility for my actions and those of any guests that I may bring to the gliding site.

Statement B: Parent / Guardian: I declare that I have read and understand statement A above and that I am the Parent or Legal Guardian of the Applicant giving the undertaking, who is a Minor. I agree both on my behalf and on behalf of the Applicant to accept and be bound by Undertaking A. I am 18 years of age or older.

By signing and returning this completed form, I agree to my son / my daughter / the minor in my care* taking part in the activities of the club. (* Please delete as necessary)

Statement C: Medical Declaration: There are specific medical requirements that individuals need to satisfy before they fly solo. This does not apply to pilots flying with an instructor.

I declare that I will bring to the attention of my instructor, in confidence, any medical condition which could cause an adverse effect during flight. I am aware that it is my personal responsibility to ensure that if there is doubt about my fitness to fly, I will not fly and will seek advice from my GP. I understand that a formal medical declaration will be required before solo flight as set out in BGA Laws and Rules medical standards.

Statement D: Code of conduct for the applicant and guardian: *BGC believes* that Club members, their guests and visitors to the club are entitled to expect courtesy, consideration and to be able to operate within a culture of safety.

The development and maintenance of such a safety culture relies on everyone being able to trust one another, and for each person to show consideration and to have a duty of care for fellow participants. To this end, the Club Management Committee expects certain minimum standards of behaviour from Club members, their guests and visitors to the Club.

This includes a responsibility for all Club members, their guests and visitors, to bring to the attention of any Club official any situation which is believed to constitute a hazard, so that adequate mitigation can be applied, or risk of exposure to the hazard can be removed.

If we do see a junior member putting themselves in a position of danger, we may have to physically remove them for their own safety, take them to a place of safety and instruct them as why we did it and for them to not put themselves and possibly others in jeopardy.

As a member of the Club I will:

- Learn good airmanship and the laws and rules governing gliding and safe behaviour around aircraft and airfields.
- Contribute to the club's culture of safety by paying attention to the activity, being considerate to others and following instructions given by instructors and other club members.
- Respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Arrive on time with the correct clothes and equipment for the planned activities
- Contact the gliding club if I am delayed or unable to attend
- Help anyone, if needed and join in with the activities
- Pay any fees for flying, training or events promptly.
- Not consume alcohol or recreational drugs on club premises

As a parent/guardian of an Under 18 member of the Club I will:

- Support their involvement and help them to enjoy their sport.
- Encourage them to learn good airmanship and the laws and rules governing gliding and safe behaviour around aircraft and airfields.
- Encourage them to treat others in the way they would like to be treated themselves.

- Help them to recognise good performance, not just results.
 - Never force them to take part in sport.
 - Set a good example by recognising fair play and applauding good performances of all.
 - Never punish or belittle a young person for making mistakes.
 - Use correct and proper language at all times.
 - Encourage and guide participants to accept responsibility for their own performance and behaviour.
 - Liaise regularly with club officials. The primary point of contact is the Duty Instructor.
 - Co-operate with club officials where appropriate, especially on matters of safety.
-

BGC Membership form – version 05 (2024)

Appendix 5 – BGC Membership Form G-CFMW Motor Falke

BANBURY GLIDING CLUB (BGC) MEMBERSHIP APPLICATION (MW version) - 05

Note : If used by an OGC pilot, please forward a copy to John Batch for direct OGC charging

Membership No. (Admin only)	Name of BGA club – You will be flying as a 'Reciprocal day member'	Date :
-----------------------------	--	--------

Applicant details:

Name			
Address			
Post Code	Mobile Tel No.		
Email	Date Of Birth		

Emergency Contact Details

Name and relationship	Tel No.		
Name and relationship	Tel No.		

Please initial your acceptance of the following statements:

I have read and understood the Mandatory Safety Rules and Medical Notes, copy available to read at the launch point or on-line at Banburygliding.com	
I have read and understood Statement A on page 2 of this document	
I have read and understood the Medical Declaration requirements stated on page 2 of this document	
I am 18 years of age or older (If under 18 and ask parent/guardian to complete the section below)	Date:
Signature	

To be completed by the parent or guardian if the applicant is under 18.

Name of parent / guardian		
Address including postcode		
Email		
Signature : The applicant and guardian should read Statements B, C and D on page 2 before signing	Date:	

Club copy of charges

Flight date :			
Tacho : Decimal Hours			
At £84 per hour			
Instructor Name :			
Take Off Time :	Land Time :		

Day membership charge	£10	£4 - OGC
Total time in use cost	£	
Total to be paid	£	

BGC Membership form MW – 2022, version 03

Applicant’s copy of charges (not for OGC members)

Charges for the motor glider MW are £84 per tacho hour, plus £10 day membership

Please make the payment within 10 days of the flight using your full name as the reference

Banbury Gliding Club Ltd, Co-operative bank, Sort code 08-92-99, Ac. No. 65607354

Flight date :
Tacho : Decimal Hours At £84 per hour

Day membership charge	£10
Total time in use cost	£
Total to be paid	£



Statement A: In consideration of my being admitted [or continuing] as a member of the Club in the category indicated on page 1, I agree to be bound by and observe: the Mandatory Safety Rules and Medical Notes; the Club Operations Manual, Child Protection and other Regulations of the Club and the British Gliding Association. I also agree to consider any guidance and follow any instructions that I may be given and to take responsibility for my actions and those of any guests that I may bring to the gliding site.

Statement B : Parent / Guardian: I declare that I have read and understand statement A above and that I am the Parent or Legal Guardian of the Applicant giving the undertaking, who is a Minor. I agree both on my behalf and on behalf of the Applicant to accept and be bound by Undertaking A. I am 18 years of age or older.

By signing and returning this completed form, I agree to my son / my daughter / the minor in my care* taking part in the activities of the club. (* Please delete as necessary).

Statement C: Medical Declaration: I declare that I will bring to the attention of my instructor, in confidence, any medical condition which could cause an adverse effect during flight. I am aware that it is my personal responsibility to ensure that if there is doubt about my fitness to fly.

Statement D: Code of conduct for the applicant and guardian: *BGC believes* that Club members, their guests and visitors to the club are entitled to expect courtesy, consideration and to be able to operate within a culture of safety.

The development and maintenance of such a safety culture relies on everyone being able to trust one another, and for each person to show consideration and to have a duty of care for fellow participants. To this end, the Club Management Committee expects certain minimum standards of behaviour from Club members, their guests and visitors to the Club.

This includes a responsibility for all Club members, their guests and visitors, to bring to the attention of any Club official any situation which is believed to constitute a hazard, so that adequate mitigation can be applied, or risk of exposure to the hazard can be removed.

If we do see a junior member putting themselves in a position of danger, we may have to physically remove them for their own safety, take them to a place of safety and instruct them as why we did it and for them to not put themselves and possibly others in jeopardy

Instructor notes

Glidex : Setting up a new flight (on the same day)

Select **Flight Logging** from the main menu



Select **Add Visitor** to the flying list

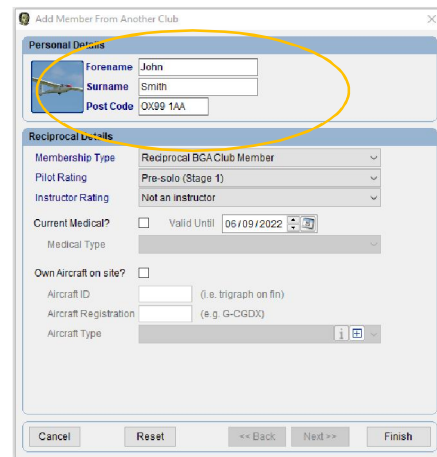
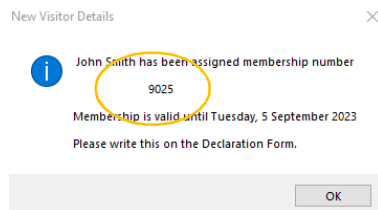


Select **Visiting Pilot**



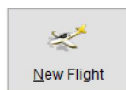
Fill in the upper 3 boxes, don't worry about any of the other stuff
Then press the **Finish** button

Note the new membership number on the top left of the membership form



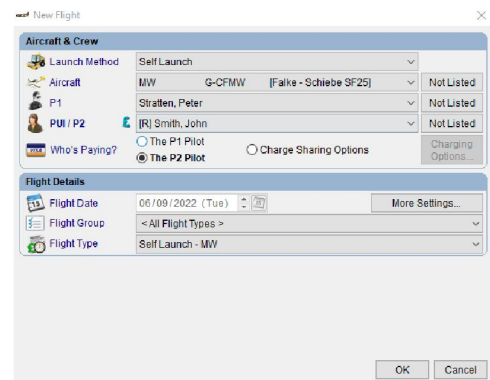
You have now created a new member in Glidex and they can be allocated against a flight (see note 3 below)

Select **New Flight** and fill in the page as shown
in this example.



Press Ok to accept.

Note that the **P1** pilot will not be shown until you press the **Not Listed** button.



Then launch and Land as you would with any other
Glidex flight.



Notes

1. All of this can be done after the flight has been completed and at the end of the day.
2. You do not even need to worry too much about the take-off and landing time as long as the duration is correct.
3. If the pilot is a returning reciprocal member Glidex may prompt you when you enter their details. Feel free to make a new one, or re-use an old membership number. Either is OK for us.

Appendix 6 –Banbury Gliding Club – Young Pilot under 25 Self Declaration Form

Declaration of fitness (BGA only – not valid for SFCL, FCL or NPPL)

This may be signed as an alternative to the holding of a driving licence by glider pilots under the age of 25 years. It expires on the 25th birthday and if by then a driving licence is not held, a NPPL or other medical certificate must be obtained.

I declare that I can read a car number plate at 20m and do not suffer any medical condition that would disqualify from holding a private driving licence. (In cases of doubt, guidance on the medical standards required can be obtained from the DVLA web site).

Full name.....Date of Birth.....

Signature.....

Signature of parent or guardian if under the age of 18 years.....

Full Name of parent or guardian if under the age of 18 years.....

Date Signed.....